

Version: 2.0

Acceptable use policy for Maytech services (AUP)

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Services

Maytech's Quatrix[®], Quatrix China, Quatrix Vault[®], FTP-Stream (the Services) are provided for use by the Customer and the Customer's authorised users (Users) for the electronic exchange of data.

- 1) Whilst using our services you and your authorised users (hereinafter collectively referred to as "you") must comply with all applicable laws that apply in all relevant jurisdictions. You should remember that material which is legal in one country may be illegal in another.
- 2) You must not, either directly or indirectly, upload, download, possess, process, store, transmit, publish, distribute, circulate or otherwise propagate in any way any material that is:
 - (a) Illegal;
 - (b) Grossly offensive or of an indecent or obscene nature or menacing in character or may be deemed to be so;
 - (c) Intended or likely to cause annoyance, inconvenience or needless anxiety;
 - (d) Known by you to be false and misleading.
- 3) You must not infringe the rights of others, including rights of privacy and copyright.
- 4) You must not use the services as a content delivery network or in any way for the mass distribution of data or as a public download service and you must not publish on a website (or in any other way) login and/or password information that could facilitate this.
- 5) You must not publish or permit to be published, URLs with embedded login and password combinations that facilitate the mass distribution or public download of data.
- 6) Our file transfer services are highly flexible but you must ensure that your configuration is not open to abuse. For example, you may create public logins that do not require passwords and you may configure your site so that some or all uploaded files are immediately visible for download; combining these facilities could leave your site open to misuse. You must therefore only implement such a configuration or similar within a secure password protected area of your website or intranet.
- 7) Repeated use of any free trial service or similar is not acceptable use; what constitutes repeated use is a matter within our absolute discretion.
- 8) Use of the services in connection with high volume automated workflows and similar processes is only acceptable use if it has been expressly approved by us in writing.
- 9) Our acceptable use policy will be updated from time to time and is complementary to our contractual terms and conditions.

